



CENTRAL DUPAGE HOSPITAL  
EMERGENCY MEDICAL SERVICES SYSTEM  
POLICY & PROCEDURES

TITLE: EMERGENCY MEDICAL SERVICES MEDICAL COORDINATOR

SECTION: SYSTEMS OPERATIONS

POLICY NUMBER: F-9

APPROVED BY: DR. STEVE GRAHAM EMS MEDICAL DIRECTOR

EFFECTIVE DATE: 01 AUGUST 2019

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**PURPOSE:**

To outline the Central DuPage Hospital Emergency Medical Services System (CDHEMSS) policy regarding the requirements, scope, role and function of the EMS System Coordinator.

**POLICY:**

The CDHEMSS Coordinator Shall be:

1. A Paramedic licensed to practice within the State of Illinois
2. A full-time employee of the Resource Hospital
3. Have a diverse background in EMS and Critical Care standards

The CDHEMSS EMS Coordinator shall have knowledge of an EMS vehicle at the highest level available within the System, or make provision to gain such experience within 12 months prior to the date responsibility for the System is assumed, or within 90 days after assuming the position.

The CDHEMSS EMS Coordinator shall be thoroughly knowledgeable of all skills included in the scopes of practices of all level of EMS Personnel within the System and have experience instructing students at a level similar to that of the levels of EMS Personnel within the System.

The CDHEMSS EMS System Coordinator shall act as a liaison between:

1. EMS System Providers
2. EMS System Agencies
3. The Illinois Department of Public Health
4. The Resource Hospital
5. Associate Hospital
6. Region 8 EMS Systems
7. Non-Region 8 EMS Systems
8. Affiliated EMS Education Programs:
  - a. College of DuPage
  - b. Nation Registry of Emergency Medical Technicians
  - c. CoAEMSP

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