



CENTRAL DUPAGE HOSPITAL  
EMERGENCY MEDICAL SERVICES SYSTEM  
POLICY & PROCEDURES

TITLE: AMBULANCE / NON-TRANSPORT / INSPECTIONS

SECTION: EQUIPMENT

POLICY NUMBER: E-1

APPROVED BY: DR. STEVE GRAHAM EMS MEDICAL DIRECTOR

EFFECTIVE DATE: 01 JULY 2018

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**PURPOSE:**

To establish guidelines on the process of inspecting licensed vehicles within the Central DuPage Hospital Emergency Medical Services System (CDHEMSS).

**POLICY:**

To pass inspection all vehicles will need to be in compliance with Illinois Department of Public Health (IDPH) regulations, as well as all CDHEMSS and Federal regulations. CDHEMSS and IDPH holds the right to inspect any vehicle licensed under the system at any time.

New Vehicles

1. Vehicles being added into the CDHEMSS will need:
  - a. IDPH inspection at the desired licensure level
  - b. CDHEMSS inspection at the desired licensure level
2. Once inspections are completed, a copy of the IDPH license shall be submitted to the CDHEMSS office (for ambulances only).

Annual Inspections

1. Ambulance
  - a. Vehicles will be inspected at a minimum of 1 time per year by the CDHEMSS. This inspection will be when the ambulance arrives at the hospital during a patient transport. For vehicles within the CDHEMSS that do not transport to Central DuPage Hospital regularly, inspections will be done at the firehouse, with or without scheduling. Copies of all inspections shall be made available to the Agency Chief / Director and EMS Coordinator.
  - b. Additional inspections may be done when necessary by complaint, suspension of non-compliance, or state inspections deemed.
2. Non-Transport (NT) vehicles
  - a. NT vehicles will be inspected at a minimum of 1 time per year by the CDHEMSS or agency representative. Copies of all inspections shall be made available to the Agency Chief / Director and EMS Coordinator.
  - b. Additional inspections may be done when necessary by complaint, suspension of non-compliance, or state inspections deemed

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