



CENTRAL DUPAGE HOSPITAL  
EMERGENCY MEDICAL SERVICES SYSTEM  
POLICY & PROCEDURES

TITLE: ECRN INSTRUCTOR

SECTION: EDUCATION / TRAINING

POLICY NUMBER: H-3

APPROVED BY: DR. STEVE GRAHAM EMS MEDICAL DIRECTOR

EFFECTIVE DATE: 01 JULY 2018

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**PURPOSE:**

To define the Central DuPage Hospital Emergency Medical Services (CDHEMSS) requirements for Emergency Communication Radio Nurse (ECRN) training course offered by CDHEMSS.

**POLICY:**

1. All instructors of ECRN programs under the oversight of the CDHEMSS must meet the requirements of the "ECRN Instructor" policy.
2. All programs will be in compliance with IDPH regulations as well as Region 8 ECRN training requirements.
3. Prior to the authorization of an ECRN course, the site code application will be reviewed by the EMS Medical Director and EMS System Coordinator. Upon approval of the course, the application will be forwarded to the IDPH Region 8 EMS Coordinator for site code approval.
  - a. Course application not approved by CDHEMSS will be returned to the Lead Instructor (LI) who submitted the application with reason for denial. The LI has the opportunity to correct the reasons for denial and resubmit to the CDHEMSS.
4. Academic Requirements
  - a. ECRN candidates must pass the final written exam with  $\geq 80\%$ .
  - b. ECRN candidates shall attend each full day of class
  - c. ECRN candidates shall complete the extrication awareness aspect of the ECRN class
  - d. ECRN candidates shall complete a total of no less than 40 hours of didactic time in the class room.
  - e. Upon passing the classroom portion of the ECRN class the ECRN candidate must ride 8 hours with a CDHEMSS Fire Department
  - f. Upon completing 8 hours FD ride time, the ECRN candidate must complete 20 monitored radio calls (e-bridge notifications do not count towards 20 calls)
5. Licensing
  - a. Upon completion of the above listed requirements the ECRN's IDPH transaction card can be sent to IDPH for processing. The ECRN may NOT answer radio calls until a copy of their license has been submitted to the CDHEMSS office.

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